

**Bibliographic Control of Web Resources:  
A Library of Congress Action Plan**

Work Plan Form for Action Item 1.3

Completed by Amy Tracy Wells for Carol Tobin

Last Modified Date October 31, 2002

1. **Leader:** Carol Tobin Email address: cmtobin@email.unc.edu

Principal Investigator: Amy Tracy Wells (wellsat@msu.edu)

Work Group Participants (hereafter 'Selection Criteria Task Force' or 'SCTF') to date, 7/2/2002.

LC representative & Universal Holdings liaison	Carolyn Larson	clar@loc.gov	Licensed products and free websites
LC representative & liaison with Collections Policy	Lyle Minter	lmin@loc.gov	Government information (commercial and free)
Getty Art Museum liaison	Mary Woodley	mary.woodley@csun.edu	Cultural heritage (physical objects and images)
CMDS liaison	Pat Ann Loghry	Patricia.A.Loghry.1@nd.edu	Licensed products
NASA	Gene Major	major@gcmd.nasa.gov	Earth science and educational geospatial data (mostly free)
LII	Karen G. Schneider	kgs@lii.org	Free websites
Infomine	Steve Mitchell	stephen.mitchell@ucr.edu	Free websites
RUSA	Amy Tracy Wells	wellsat@msu.edu	Instructional objects, sound, free websites

\* Invitations have been extended, but not yet accepted/declined.

Stakeholders: Organizations in libraries, archives, museums, and academe.

2. **CMT Liaison:** Susan R. Morris (smor@loc.gov)

3. **Work Product:** Compile/review/disseminate selection criteria for electronic resources to supplement traditional selection criteria (e.g., authorship, content, provenance, accuracy, relevance to institutional mission, and subject matter) used by libraries, archives and museums. Supplemental criteria include: design, use, timeliness, permanence, quality of links to other sites, value-added utility beyond print version, originating domain, downloading capability, uniqueness, reverse links, etc.

4. **Points of convergence/dependencies with other action items:** Related to action item 4.4 (Develop specifications for a resource selection, evaluation and user feedback tool. Communicate the specifications to the vendor community and encourage their adoption.), which is on hold until the work for action item 1.3 is completed.

5. **Consultants:** A total of seven stakeholders (SCTF) are being chosen (by the Principal Investigator) who have significant knowledge of multifaceted objects including bibliographic, text, physical, courseware, image, data, archival, software, and their combination. Targeted organizations represent the world of libraries, archives, museums, and academe. For example, LC Collections Policy, LC Universal Holdings Group, Global Reference Network, Connexion, ARL, ALCTS TF (CDMS rep.),

OAI, Infomine, LII, Smithsonian Institution, Getty Art Museum, AMICO, etc.

6. **Text for action item:** Unchanged from April 2002 version of Action Plan on LC Bicentennial Conference Web site.
7. **Estimate of costs:** Amy Tracy Wells the Principal Investigator will contribute 100 hours of consulting time. Principal Investigator does not anticipate incurring any travel expenses that will need to be reimbursed by the Library of Congress. The consultants (SCTF) who will work with the Principal Investigator will not be compensated by the Library of Congress for their services.
8. **Sources of funding:** LC contract funds
9. **Task components/deliverables:** A White paper written by SCTF with Amy Tracy Wells assuming lead responsibility. It will include a statement of assumptions, an environmental scan, and pointers to existing selection criteria, preferably including advice as to which sets of criteria are best applied in various settings (academic libraries, archives, museums of different kinds, academe, and instructional objects).
10. **Timeline for completion of action item:** Outline of white paper to be submitted by September 1, 2002. All work to be completed by Sept. 30, 2003.
11. **Communications plan:** 1) Quarterly email reports to Susan Morris, LC Cataloging Management Team liaison, due July 1, 2002; October 1, 2002; January 1, 2003; April 1, 2003; July 1, 2003. 2) Announcement in LCCN (LC cataloging e-journal), as well as in a RUSA vehicle to be named by RUSA, that RUSA has accepted Lead role and PI contract has been awarded to Amy Tracy Wells; 3) Brief announcement/summary of progress at Action Plan Forum at ALA, June 16, 10 am-12 noon, Omni Hotel (at CNN), Greenwood Room - either Amy Tracy Wells, principal investigator, or Carol Tobin, RUSA president and Leader, to speak; 4) When work is complete, LC will publish and/or distribute the white paper deliverable in a suitable journal or Web site. Principal Investigator will have the right to seek publication of a summary or derivative article in a high-distribution journal or Web site.

12. **Activities**

Activity	Who	Completion Date
Quarterly report to Susan Rae Morris	Amy Tracy Wells	July 1, 2002
Create shared e-workspace and mailing list	Amy Tracy Wells	July 7, 2002
Assemble TF	Amy Tracy Wells with input from SCTF	Friday, Sept. 6, 2002
Contribute input on draft work plan	SCTF	Friday, Sept. 27, 2002
Quarterly report to Susan Rae Morris	Amy Tracy Wells	Oct. 1, 2002
'Environmental scan' of existing selection criteria for traditional resources of multiple types ( <a href="http://www.dublincore.org/documents/2000/07/11/dcmi-type-vocabulary/">http://www.dublincore.org/documents/2000/07/11/dcmi-type-vocabulary/</a> plus physical object)	SCTF	October 25, 2002

'Environmental scan' of existing selection criteria for e-resources ( <a href="http://www.dublincore.org/documents/2000/07/11/dcmi-type-vocabulary/">http://www.dublincore.org/documents/2000/07/11/dcmi-type-vocabulary/</a> plus physical object)	SCTF	
Analysis of appropriate use i.e. setting and/or object	SCTF	
Draft of white paper	Amy Tracy Wells and SCTF	
Dissemination of draft white paper for feedback to SCTF	SCTF	Pre & during ALA Annual 2003
Incorporation of feedback	Amy Tracy Wells	June 27, 2003
Redraft of white paper to all interested parties	SCTF	June 27, 2003
Incorporation of feedback	Amy Tracy Wells	August 29, 2003
Quarterly reports to Susan Rae Morris	Amy Tracy Wells	
Submit white paper to the Library of Congress	Amy Tracy Wells and SCTF	Sept. 30, 2003
Final Quarterly report to Susan Rae Morris	Amy Tracy Wells	Sept. 30, 2003
Derivative article for distribution	SCTF	Post Sept. 30, 2003